

INTER-LAKES SCHOOL DISTRICT
SCHOOL BUS TRANSPORTATION REQUEST FOR PROPOSAL

Inter-Lakes School District (hereafter “ILSD”) is soliciting proposals from student transportation contractors (hereafter the “Carrier”) to provide daily home-to-school and school-to-home bus transportation, bussing for school field trips, transportation for athletics and extracurricular activities.

ILSD will receive sealed proposals for School Bus Transportation Services in accordance with the specifications, terms and conditions.

The submission of a proposal shall be conclusive evidence that the Proposer has read and understands the information contained in the specifications.

The RFP for the School Bus Transportation Services is located on www.interlakes.org or call 603-279-7947.

Three (3) copies and one (1) signed of the proposal must be submitted in a sealed envelope, plainly marked:

“School Transportation Services”
Attention: Superintendent of Schools
INTER-LAKES SCHOOL DISTRICT
Humiston Building
103 Main Street, Suite 2
Meredith, New Hampshire 03253

Proposal submitted by fax or electronic mail will not be considered.

All proposals must be typed. Handwritten proposals will not be considered.

Proposals must be received no later than June 9, 2017 at 11:00 AM.

A Mandatory Pre-proposal Meeting will be held at the above address on May 30, 2017 at 12:00 AM. Attendance at the pre-proposal meeting is required in order to submit a proposal.

Proposals will not be accepted from Carrier’s who do not attend this meeting.

Proposal will be opened publicly. There will be no award made at the time of opening.

TERM OF CONTRACT

- 1) The initial term of the contract for services will be three (3) years, commencing with the opening of the 2017-2018 school year on July 1, 2017. The contract may be extended for up to two (2) one (1) year terms at the ILSD discretion.

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GENERAL CONDITIONS

- 1) ILSD reserves the right to reject any or all bids, wholly or in part, to waive any informality therein, to accept any bid even though it may not be the lowest bid, and to make award which in its sole and absolute judgment will best serve the ILSD interest.
- 2) ILSD may make such investigation as deemed necessary to determine the ability of the Proposer to discharge his contract. The Proposer shall furnish ILSD with all such information and data as may be required for this purpose. ILSD reserves the right to reject any Proposal if the Proposer fails to satisfactorily convince ILSD that he/she is properly qualified by experience and/or does not have the facilities to carry out the work called for herein.
- 3) All bids must be submitted on the forms provided and conform to all conditions contained therein. Failure to comply may result in the rejection of a bid by ILSD.
- 4) Proposers may not withdraw their proposal for a period of thirty (30) days from the date of proposal opening.
- 5) ILSD reserves the right to cancel or alter this service because of enrollment changes, budget consideration, incompatibility of students and/or drivers and/or aides, or unforeseen circumstances which require a change.
- 6) The successful Carrier shall, after being awarded the contract, and before doing any work, furnish Certificates of Insurance, including Automobile Property Damage Liability, Public Liability and Worker's Compensation Insurance in the amounts outlined in the proposal specifications. Copies of insurance certificates shall be required at the beginning of each school year. The Carrier shall carry insurance under which ILSD shall be named as an additional insured for the duration of the contract.
- 7) All proposal respondents will be responsible for the costs associated with the preparation of the requested proposals, and ILSD will in **NO** way be held liable for these costs.
- 8) The Carrier agrees to indemnify, hold harmless and defend ILSD, their School Board, and all administrators, employees, or agents of either/or ILSD, against all suits, actions, legal proceedings, claims and demands, and against all damages, loss, costs, expenses and attorney's fees, in any manner, caused by, arising from, incidental to, connected with or growing out of the operation of this contract.

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- 9) The contract shall include a non-appropriation clause which states, "In the event that sufficient funds are not appropriated for student and / or school transportation services during the ensuing fiscal year, ILSD may terminate this agreement by written notice within thirty (30) days of adoption of the district budget for the fiscal year in question, and the agreement shall be terminated effective immediately."

- 10) During the term of the contract there may be situations when adjustments may need to be made to the existing contract. Examples: Extracurricular change, change in program, population shift, redistricting, financial conditions, late runs, activity bus, etc. It is agreed that ILSD may delete, add or change portions of the transportation system if financial conditions warrant the change.

- 11) ILSD reserves the right, at any time during the term of the contract, and after consultation with the Carrier, to cancel said contract when the terms of the contract have been violated or the vehicles provided by the Carrier are being operated in a condition or manner which imperils the safety of the passengers. ILSD shall have the right to declare the Carrier in default if (a) the Carrier becomes insolvent; (b) the Carrier makes an assignment for the benefit of creditors; (c) a voluntary or involuntary petition of bankruptcy is filed by or against the Carrier; or (d) the Carrier is unable to provide evidence of required insurance coverage as set forth below. If the Carrier is declared in default for any reason, ILSD shall have the right to terminate the contract. In the event of a contractual termination, ILSD reserves the right to employ another carrier to complete the term of this agreement. The original Carrier shall be responsible for any extra or additional expense or damages suffered by ILSD. In that event, the Carrier will be required to indemnify ILSD for any loss that may be sustained.

- 12) The Carrier shall procure and maintain all applicable permits, licenses, and approval necessary for the performance of services under this contract at Carrier's expense. The Carrier assumes responsibility for any changes in State and Federal laws concerning school transportation which may occur during the life of the contract.

- 13) The Carriers and their subcontractors, as required by law, shall not discriminate against any employee or applicant for employment with them with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly relating to employment, because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this covenant may be regarded as a material breach of the contract.

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- 14) All proposals for school bus transportation should be based on a one hundred eighty (180) day school year schedule. There will be no surcharges related to make up days for no school days.
- 15) In the event of a strike or any other reason causing the interruption of services or operations, ILSD has the right after notification in writing to secure such other transportation as may be necessary and charge the cost of same to the account of the Carrier. If other transportation is not secured, deduction will be made from the monthly payment to the Carrier for each day of service not rendered. These deductions will be based on 180 operating days.
- 16) ILSD shall pay the Carrier the annual contract sum in ten (10) equal monthly installments commencing on September 15th of each school year. ILSD shall pay the Carrier for field trips, athletic trips and extracurricular activities on a monthly basis based on the Carrier's submission of an invoice for the previous month's services.
- 17) When traveling on school property, all buses shall follow the traffic patterns established by ILSD. All buses shall observe the "New Hampshire Bus Anti-idling Initiative" as directed by the NH Department of Environmental Services.
- 18) The Carrier agrees that during the term of the contract or any contract extensions to work under the direction of the Superintendent or his/her designee. The Carrier will be solely responsible for the safety, welfare, conduct, control and census of students being transported.
- 19) The Superintendent or his/her designee may ride any route at any time without prior notice. It is understood that such an individual shall not in any way interfere with the driver's safe operation of the vehicle or ask for changes be made while on route. Results of such ride observations shall be made known to the Carrier in writing via the Superintendent.
- 20) The contract documents shall consist of the RFP "School Bus Transportation", all documents submitted by the Carrier in satisfying this Request, and a signed contractual agreement executed in a form approved by ILSD.
- 21) ILSD is exploring the possibility of going from a double tier system to a single tier system starting with school year 2017 – 2018. Additional information will be provided at the mandatory pre-RFP meeting.

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22) The current starting and ending times of the schools are as follows:

	<u>Current</u>		<u>Potential</u>	
	<u>Start</u>	<u>End</u>	<u>Start</u>	<u>End</u>
Inter-Lakes High School (9-12)	7:20am	2:08pm	8:15am	3:00pm
Inter-lakes Middle Tier (7-8)	8:35am	2:55pm	8:15am	3:00pm
Inter-Lakes Elementary School (Pre - 6)	8:40am	3:00pm	8:15am	3:00pm
Sandwich Elementary School (Pre - 6)	8:05am	2:35pm	7:55am	2:40pm

These times may be changed at the discretion of ILSD.

CARRIER REQUIREMENTS

- 1) The Carrier shall have buses and drivers available on one (1) hours' notice for early closing of one (1) or more schools in emergencies and upon one (1) days' notice for early closing of school for scheduled all staff workshops, in-service meetings, parent conferences, or other activities.
- 2) The Carrier shall maintain a maintenance and dispatch terminal sufficient to service the needs of the buses and drivers and this terminal shall be located within ILSD borders or one of the bordering towns with ILSD approval. The maintenance facility shall comply with all EPA, local, state and federal regulations. Within 30 calendar days of receiving a written notice of contract award, the Carrier shall provide either evidence of ownership of a transportation terminal, or a letter of intent to lease a facility from the owner for the initial term of the contract with ILSD. Within forty-five (45) calendar days of the written notice of contract award, the Carrier shall provide a signed lease for a transportation terminal with the owner for the term of the contract with ILSD. ILSD will consider location changes during the term of the contract so long as the Carrier can guarantee no disruption to service from the change.
- 3) The Carrier will appoint as his/her representative a qualified supervisor who will have general and overall supervision of the terminal. Said person is not to be a regularly scheduled bus driver and he/she must be available to ILSD or its representative at all times during school hours and during the hours school bus transportation for each school day for the school year.

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- 4) The Carrier agrees to conduct bus evacuation drills for all students twice per school year. Such drills shall be scheduled with each individual school and be conducted at times which will not conflict with regular route operations. The Carrier shall provide all drivers with specific training in bus evacuation procedures. Rear door evacuation drills shall be performed at the elementary level during the September/October schedule each year. Front door evacuation drills shall be performed at the elementary level during the April/May schedule each year.
- 5) The Carrier shall provide a wage and benefit package that will be sufficiently competitive to enable the Carrier to meet the terms of the contract for providing services. The package must support the Carrier in attracting and retaining qualified staff.
- 6) The Carrier shall supply ILSD with student counts no later than the fifth (5th) of each month starting in October and ending in June of each school year.
- 7) The Carrier will update the route sheets three (3) times a year in October, January and April. This will be completed and submitted to ILSD by the fifteenth (15th) of each month.
- 8) The Carrier agrees to provide and shall have available for use on each day school is in session a sufficient number of buses to transport students in accordance with the agreed upon route schedule. The Carrier shall also provide a sufficient number of spare buses but in no instance less than two (2) to be used as back-up transportation in the event of any mechanical breakdown or emergency of the regular or extracurricular buses and shall locate the additional buses so they can reach any point of a breakdown within thirty (30) minutes.
- 9) The Carrier agrees to provide on any given day four (4) additional buses for use on extracurricular and field trips. These buses shall meet all requirements of the regular route buses. If at any time the Carrier is unable to provide additional buses over the required four (4), the parties agree that ILSD may seek and obtain the services of another transportation provider without incurring any cost or penalty under the contract.

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- 10) The Carrier at its sole expense shall provide a performance bond in the total estimated amount of the annual contract before the start of each school year. The Carrier shall procure and maintain in force a performance bond from an insurance or surety company licensed to do business in the State of New Hampshire for ILSD conditioned upon the faithful performance of the terms of the contract, in the amount equal to one hundred (100) percent of the estimated first year contract and one hundred (100) percent for each succeeding year of the contract.
- 11) Any school providing an orientation for incoming students, will be billed at the daily rate, divided by two, for all buses that are used for each school.
- 12) ILSD reserves the right to assess liquidated damages (not a penalty) against the Carrier in the amount of one hundred (\$100) per incident above the daily rate credit where the required number buses or drivers are not provided in accordance with the contract.
- 13) The Carrier shall provide hardware and software to implement a computer routing software. The routing software will also be capable of reporting to ILSD the names, addresses and grade level of riders.
- 14) Route sheets will be reviewed prior to August first with ILSD for new students and changes. The Carrier will be required to post routes at least three (3) weeks prior to the start of school in a local newspaper of the ILSD's choice. The Carrier shall provide to ILSD at the same time detailed route sheets formatted in such a way as to be easily posted on the ILSD's website.

INSURANCE

- 1) The Carrier agrees at its sole expense to purchase and to maintain such insurance as will protect it and ILSD, its School Board, the Superintendent, and their respective officers, agents and employees from any claims which may arise from or out of operations under the Contract, whether such operations by the Carrier itself or anyone directly or indirectly employed by it. This insurance shall be with a company or companies satisfactory to ILSD and licensed to do business in the State of New Hampshire. The insurance shall have general liability coverage in the amount not less than \$5,000,000 and commercial vehicle liability coverage for bodily injury and property damage in the amount not less than \$5,000,000 combined single occurrence limit. A certificate of insurance for these policies must be filed with ILSD prior to July 1st of each school year during the contract. ILSD will be named additionally insured on the policies.

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- 2) The Carrier will also maintain and show proof of Worker's Compensation coverage for the life of the contract. The Carrier agrees to submit a certificate of insurance of Worker's Compensation coverage to ILSD covering all employees hired under this Contract.

TERMINATION

- 1) ILSD reserves the right to terminate the Contract whenever it deems the Carrier's performance unsatisfactory or if circumstances arise making the transportation of students unnecessary. If circumstances arise making the transportation of students unnecessary, ILSD shall provide the Carrier with written notice that the Contract will terminate for this reason fourteen (14) calendar days after the Carrier receives said written notice.
- 2) In cases where ILSD deems the Carrier's performance unsatisfactory, ILSD shall provide written notice to the Carrier of the deficiencies. Carrier will have fourteen (14) calendar days from receipt of such notification to correct those deficiencies to the satisfaction of ILSD, or ILSD may send additional written notification to the Carrier that the Contract will terminate fourteen (14) calendar days after the Carrier receipt of the second written notice.
- 3) If this termination of the contract results in the necessity to bid or otherwise negotiate a new contract for transportation service with another transportation contractor, the Carrier will be responsible for indemnifying ILSD for any and all costs, damages or expenses incurred in obtaining a new contract including but not limited to obtaining service for the remaining term of the contract.
- 4) ILSD shall also have the right to declare the Carrier in default and terminate the contract if: (a) the Carrier becomes insolvent; (b) the Carrier makes an assignment for the benefit of creditors; (c) a voluntary or involuntary petition in bankruptcy is filed by or against the Carrier.
- 5) Any termination of the contract by ILSD shall be without cost or penalty to ILSD. ILSD shall be liable to pay the Carrier only such amounts as are due as of the date of termination.

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INDEMNITY

- 1) The Carrier shall indemnify, defend and hold ILSD, the School Board, the Superintendent and their respective officials, agents and employees harmless from any and all claims, demands, actions and causes of action, damages, costs, loss of service, expenses (including legal expenses), and compensation, including but not limited to any and all claims for negligence, intentional conduct, personal injury or death and property damage which may, in any way, arise from or out of the operation of Carrier pursuant to the terms of the contract, whether such operations be performed by the Carrier itself, or anyone directly or indirectly employed by it or any other person or company retained in any way by it to carry on all or a portion of the operations necessary to abide by the terms of the contract.

EQUIPMENT REQUIREMENTS

- 1) The Carrier shall provide up to sixteen (16) buses with the following maximum student capacity:
 - a) 2 – 84 Passenger
 - b) 7 – 77 Passenger
 - c) 1 – 48 Passenger
 - d) 1 – 48 Passenger with 1 W/C Position
 - e) 1 – 24 Passenger
 - f) 1 – 24 Passenger 4X4
 - g) 2 – 18 Passenger
 - h) 1 – 18 Passenger with 2 W/C Positions
- 2) The number of buses set forth in Paragraph one (1) is based on the current routes and students. ILSD shall have the right to increase or decrease the number of buses used based upon the contracted rate.
- 3) On or before July 1st of each school year the Carrier shall provide ILSD with a list, to include the identification number, year, capacity, chassis and body, of all vehicles to be used to transport students under the contract.
- 4) At no time during the term of the Contract shall the age of any vehicle, bus chassis, or bus body provided hereunder be greater than five (5) years, calculating such age from the expiration of the manufacturer's year of manufacture and/or date of original purchase of new equipment.

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- 5) At the Carrier's sole expense, all vehicles will be maintained in safe mechanical repair and condition at all times and shall be properly equipped, cleaned and painted to the satisfaction of ILSD. The Carrier shall develop and maintain a preventative maintenance schedule for all buses. All vehicle expenses including but not limited to, tolls, parking fees, cleaning, maintenance, upkeep, inspections and cost of fuel necessary to operate the buses on their routes or during any other service pursuant to the contract will be the sole responsibility of the Carrier. Copies of all records based on such maintenance schedule shall be available to ILSD on request. All vehicles will be available for inspection by ILSD on or before August 20th of each school year and any time thereafter for the duration of the Contract. ILSD shall possess the sole right to single out and eliminate from service any vehicle, which in the sole discretion of ILSD is unfit for the purposes of transporting students.
- 6) The Carrier shall have each bus used for the contract inspected in accordance with all Federal, State, and Local laws, rules and regulations, The Carrier shall provide documentation of inspection compliance to ILSD upon request. The Carrier shall not utilize any bus that is deemed to be out-of-service in accordance with the State of New Hampshire rules and regulations.
- 7) All vehicles supplied by the Carrier must be equipped and maintained in accordance with applicable New Hampshire State statutes and regulations of the Division of Motor Vehicles, Department of Safety, now in force or hereafter adopted or promulgated, and shall conform with all rules and regulations now in force or from time to time adopted and approved by the New Hampshire State Board of Education and/or ILSD. The Carrier shall be subject to the audited inspections conducted by the State Motor Vehicle Department each year for school buses with copies of the inspection reports to be forwarded to ILSD.
- 8) The carrier shall equip each bus with a two-way radio capable of communication with a base station provided by the Carrier. The Carrier shall monitor one base station at all times while the buses are operating on regular routes.
- 9) The Carrier shall provide each driver a means of emergency communication while driving extracurricular activities including, field trips, athletics and clubs.
- 10) All vehicles under the contract will be stored at an area provided by the Carrier at the Carrier's sole expense within the boundaries or surrounding towns of ILSD. A mechanic must be on duty on a daily basis to maintain the number of buses required by ILSD.

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- 11) Each vehicle shall be equipped with digital cameras for surveillance and monitoring student behavior. The system should have four (4) mounted cameras in each bus. The Carrier will ensure that all statutes under Chapter 570-A Wiretapping and Eavesdropping, Section (k), (1), (2) are followed. ILSD reserves the right to assess liquidated damages (not a penalty) against the Carrier, for each camera not in working order in the amount of one hundred (\$100) per event and all repairs must be completed within twenty four (24) hours.
- 12) All buses will be equipped with a child checkmate system or comparable equipment and crossing gates.
- 13) All buses including spare and athletic must be seatbelt ready. All proposals must provide a statement concerning the pros and cons on seatbelts. ILSD is not specifying make and model of bus or integrated lap-shoulder safety belts, but the Carrier should be aware of House Bill 196. This bill establishes a committee to study requiring passengers on school buses to wear seat belts in New Hampshire. The committees report is due by November 1, 2017.
- 14) All spare and athletic buses will meet the same requirements as the regular buses.
- 15) Snow tires will be required on all buses during the winter months, October to April. No retread tires shall be used.
- 16) Dropdown chains will be required on all buses during the winter and spring months October through May.
- 17) All buses must have Inter-Lakes School District written on the sides. Each regular route bus must display the route identification number on both sides in the front of the vehicle.
- 18) The Carrier agrees that buses will not operate above the rated capacity and standees are not permitted.
- 19) All buses will have PA systems that can be used internally and externally.
- 20) The Carrier agrees to comply with all provisions of the "School Bus Transportation Rules", Document #2848, relative to SAF-C 1300 School Bus Rules, filed with the NH Director of Legislative Services, including all amendments and changes thereto. All applicable Federal and State laws and regulations pertaining to the operation of school buses including but not limited to; inspections, insurance, training and driver licensing.

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- 21) ILSD reserves the right to increase or decrease the number of buses over the term of the contract. The increase or decrease cost will be dictated by the daily rate as stated in the contract.

DRIVERS

- 1) All drivers used to operate a vehicle under the contract will be licensed and certified according to the State of New Hampshire School Bus Rules, Regulations and Laws. Each driver shall have an physical examination as prescribed by the State of New Hampshire for operating a commercial motor vehicle, or any other vehicle used to transport students, and the Carrier shall provide a copy of the Medical Certificate to the Office of the Superintendent of Schools prior to the start of school each, and prior to any new or replacement driver transporting students under the agreement.
- 2) When ILSD students are on board a bus the driver shall in addition to complying with all Federal, State, and Local Laws, rules, regulations and policies, adhere to policies and procedures of ILSD.
- 3) Drivers will be familiar with and comply with all current, written rules, policies and procedures of ILSD pertaining to students riding ILSD bus or on a ILSD sponsored trip.
- 4) Drivers are responsible to report unacceptable student behavior to the appropriate building principal via the established written procedure.
- 5) At no time may a driver ask or demand that a student leave a bus at an unauthorized stop, or take any disciplinary action which will endanger any student.
- 6) Drivers are to remain on the bus at all times when the children are on board unless relieved by authorized bus supervisor.
- 7) Drivers will not smoke or carry a lighted cigar, cigarette, or pipe while on school grounds or inside the bus whether children are riding or not.
- 8) Drivers shall not imbibe alcoholic beverages while operating the bus.
- 9) Drivers shall not use illegal drugs and the Carrier shall perform random drug testing on all drivers.
- 10) Drivers shall make sure all students are seated before moving the bus.

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- 11) The Carrier shall be required to furnish ILSD prior to opening of school in September of each year with a list of drivers and substitutes containing the following information:
 - a) Name of the operator;
 - b) Residence address;
 - c) Telephone number;
 - d) Certificate of physical examination;
 - e) Record of previous driving experience;
 - f) Copy of current School Bus Certificate;
 - g) Bus or route assignment;
 - h) Evidence that a satisfactory references have been received and verified;
 - i) Evidence that a criminal Records report was obtained from the State Police;

- 12) ILSD shall approve all drivers and substitutes prior to their operating a bus for ILSD. The ILSD may require the Carrier immediately remove any driver, if such removal is determined to be in the best interest of ILSD. If ILSD determines that a driver be removed, it will be final and there will be no expectation that ILSD will meet with the driver or their representative. The drivers are employees of the Carrier and all disciplinary actions will be the responsibility of the Carrier.

- 13) Drivers shall not be permitted to carry any person other than a school officer, teacher or chaperone while transporting students without the express consent of the Carrier and ILSD, with exception of Carrier employees such as supervisors or driver trainees.

- 14) Drivers shall not permit any person other than authorized law enforcement and emergency personnel (or those identified above) to step aboard the bus while students are present in the vehicle.

- 15) The Carrier is responsible for employing aides and/or monitors, when necessary, under the contract. School bus safety specific training, including operation of wheelchair lifts, shall be provided by the Carrier.

REQUEST FOR PROPOSAL SPECIFICATIONS

Proposals must include the following information:

- 1) A general profile of the firm.
- 2) SCHEDULE A – “RFP Quotation Form” completed and signed. Must be typed.
- 3) Signed Certification

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- 4) An inventory listing of buses to be used in the first year of the contract. This listing shall include for each bus the make of the bus and bus body, year of the bus, capacity, present mileage, and general condition.
- 5) Evidence from an insurance company licensed to do business in the State of New Hampshire, that the Carrier is able to secure a performance bond.
- 6) The Supervisor who will be assigned to this contract and his/her qualifications and experience. A resume may be submitted to provide that information.
- 7) A statement of the minimum wage scale and benefit package which will be offered to drivers providing services under the contract for each year of the contract.
- 8) A statement regarding the location of the transit terminal, the availability of the transit terminal to the respondent for lease or purchase, and the impact the location of the terminal will have on operations.
- 9) A statement regarding the respondent's training and safety programs for bus drivers.
- 10) A statement regarding the respondent's recruitment programs to hire and retain bus drivers.
- 11) Names, addresses, phone numbers, number of buses and contacts in other public school systems, particularly those similar in size to ILSD, for whom similar services have been delivered in the past five years, or are currently being delivered.
- 12) A statement regarding any past, present or pending litigation with a client.
- 13) The name, address, telephone number, fax number, and email address of the firm and the contact person for this proposal.
- 14) Three (3) copies and one (1) signed original of the proposal must be submitted in a sealed envelope.
- 15) Five (5) business references.
- 16) A statement of business experience.
- 17) A statement on the pros and cons of seatbelts.
- 18) A statement on how the respondent will ensure a quick response to any breakdown or emergency for extracurricular and field trips.

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DOCUMENTS AND SCHEDULES ENCLOSED

Schedule "A" – RFP Quotation Form Page 16

Schedule "B" – School Addresses Page 17

Certification Form

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SCHEDULE "A"

Regular Route Buses (16)

	<u>2017 – 2018</u>	<u>2018 – 2019</u>	<u>2019-2020</u>	Option 1 <u>2020-2021</u>	Option 2 <u>2021-2022</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate Per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$ _____					

Mid-day Voc Buses (2)

	<u>2017 – 2018</u>	<u>2018 – 2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate Per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$ _____					

Late Buses (2)

	<u>2017 – 2018</u>	<u>2018 – 2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Annual Cost	\$	\$	\$	\$	\$
Daily Rate Per Bus	\$	\$	\$	\$	\$
Total annual cost for three (3) Years: \$ _____					

Aid/Monitor

	<u>2017 – 2018</u>	<u>2018 – 2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Hourly Rate	\$	\$	\$	\$	\$

Athletic and Field Trips

	<u>2017 – 2018</u>	<u>2018 – 2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Cost Per Mile	\$	\$	\$	\$	\$
Cost Per Wait Time	\$	\$	\$	\$	\$
Minimum Charge	\$	\$	\$	\$	\$
In-District, 1 Hour or less	\$	\$	\$	\$	\$

Adding Seatbelts

	<u>2017 – 2018</u>	<u>2018 – 2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Additional Cost Per Day	\$	\$	\$	\$	\$

➤ The RFP will become part of the contract once signed and executed.

Signature/Title: _____ Date: _____

Firm: _____

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SCHOOL ADDRESSES

SCHEDULE "B"

Inter-lakes High School
1 Laker Lane
Meredith, NH 03253

Inter-Lakes Middle Tier
1 Laker Lane
Meredith, NH 03253

Inter-Lakes Elementary School
21 Laker Lane
Meredith, NH 03253

Sandwich Central School
28 Squam Lake Road
Center Sandwich, NH 03227

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CERTIFICATION:

The undersigned certifies under penalties of perjury that this proposal is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this section, the word "person" means any natural person, joint venture, partnership, corporation or other business or legal entity.

The undersigned certifies that there is no conflict of interest in the preparation of this proposal or possible administration of a contract resulting from this proposal between employees, officers or agents of the proposing entity and employees, officers or agents of the Inter-lakes School District, School Administrative Unit #2, either direct or indirect through family members. The undersigned further certifies that no employee, officer or agent who is in a position to effect the award of this proposal or administration of a contract is about to become, nor any family member about to become, an employee, officer or agent of the proposing entity.

ORGANIZATION SUBMITTING PROPOSAL:

ADDRESS:

TITLE:

NAME:

Signature

DATE: _____

INTER-LAKES SCHOOL DISTRICT

SCHOOL BUS TRANSPORTATION REQUEST FOR PROPOSAL